

## Minutes

Parish Council for St James's Roman Catholic Church, Twickenham

Meeting no 6, Tuesday 29<sup>th</sup> January 2008

### Attendees

Father Ulick	UL
Derek Watson	DJW
Wendy Coppin	WC
John Loftus	JL
Nat Olaiya	NO
Martha Dempsey	MD
Julie Haworth	JH

### Apologies

Lily Murphy	LM
Michel Anthony	MA
Sister Emmanuel	SE

### Notes

UL looked for PC volunteers to attend 11th March St James's mass @ 10.30 (WC) and Ash Wednesday at St Catherines (MD)

Sister Emmanuel is leaving the parish by the end of February 2008. Her coordinating roles were discussed and list of roles updated. A collection is to take place in April with a farewell reception on the 19<sup>th</sup> April.

A notice to replace SE is to be placed in the Newsletter.

MD would take on several of SE's coordinating role with the exception of Baptism. WC will put a note in the newsletter to ask for help with baptism preparation.

MD to organize a morning of reflection and faith sharing on Saturday 1<sup>st</sup> March. JH to organise venue (parish hall?) NO to contact sister Mary as possible guest speaker.

### Updates

DW

Moldova – youth visit in the summer is still on. Bender is nearly completed and the parish will support other smaller projects e.g. heating for a church in the north of Moldova.

JH

Confirmation group – succession planning may be required, 5 people covering role but some will be moving on. Youth (yr 7 – yr 10) group at St Margaret's is working well with a rota of 4 parents covering . JH to publicise the Friday event, producing a flyer and updating website.

MD

MD agreed to take over the Spirituality & St Catherine's school coordination.

NO

RCIA is going well. Looking to build on RCIA adults to form discussion groups. NO will discuss with SE to cover housebound and the sick

WC

Little cats - now has a further 2 new volunteers.

Children's liturgy – Joanna is training 2 new people

Childrens Mass: needs more parents and children to support this who are prepared to come in on the Saturday Morning to practice. Not well supported – check census to see if this should be continued.

Parish Feast: poor support from parish to buy tickets, other alternatives such as Quiz night, key speakers, garden party using ST Catherine's were suggested.

### AOB

The pending H&S visit next month was discussed. Dan Lynch is dealing with the hot water issues, Fr UL has commissioned a once off industrial clean. DW to talk to Jane at the Finance Committee to see if Parish Council can help e.g. maintenance issues. Fr UL has approached the diocese for a caretaker.

### DONM

**Tuesday 29<sup>th</sup> April 2008, 8.00 JH's house (2 Southfields Gardens)**

Ref	Who	Action	Status
3.3	DW	Ask Justice & Peace group about having a stall at the Christmas Market – happy to have a stall	Sent 31 <sup>st</sup> October –awaiting response. DW to speak to Jenny and if can fit them in will say yes. 29 <sup>th</sup> Jan Closed – consider for next year
3.5	UL	Remind UL about the need for help with marriage preparation - JH	UL to investigate link up with Deanery. Need to remind UL again. Meeting in 2 weeks in Sunbury. Should be done in conjunction with other local parishes. 29 <sup>th</sup> Jan Discussed at deanery meeting with limit success. UL to contact other churches in local cluster. Idea is to share marriage prep, Eucharistic training .etc
3.7	UL	Discuss the website with Hess Moontasir – DW to contact Hess.	Father asked Hess to come to meeting but couldn't because of an urgent previous engagement. Groups should send material direct to Hess. 29 <sup>th</sup> Jan DW to create PC page on website
3.10	WC	Revisit Parish membership form design – WC	Will do census in few weeks time. UL to talk to Therese about inputting data onto database. 29 <sup>th</sup> Jan done - closed
3.12	DW	Arrange a Parish Council Display + Newsletter insert	Ongoing, DW to review profiles, UL to provide photos. 29 <sup>th</sup> Jan Provide photos in display DW to create insert for newsletter.
3.14	WC/NO /MD	School meetings – arrange a meeting with Janet Thomas &	Ongoing 29 <sup>th</sup> Jan New headmistress at St Catherine's or contact 'Mary

		Sister Paula at St Catherine's	Ryan RE teacher(MD)	
3.16	ALL	Plan an activity to bring the parents of recently Baptised children together	Ongoing – owner? (About 80 per annum). 29th Jan Close – review output from census	
3.20	DW	Align parish council activities with finance committee	DW/JH attended last finance review regarding planning application. We are sharing what we are doing. FC needs more members. 29th Jan – DW to liaise with Jane on regular basis to share progress. - closed	
3.21	UL	Gift Aid Scheme – pack in office. Therese suggested doing on an ongoing basis. Therese has done a welcome leaflet. DW to forward to everyone for comments.		
6.1	MD	MD to organize a morning of reflection and faith sharing on Saturday 1 <sup>st</sup> March. JH to organize venue (parish hall?) NO to contact sister Mary as possible guest speaker.		
6.2	WC	WC to put a note in the newsletter to ask for help with baptism preparation.		
6.3	JH	JH to publicise Youth group meetings at ST Margerets producing a flyer and updating website.		
6.4	DW	Add 'Review of censor results' to next meeting's agenda.		
6.5	JH	Plan a new Alter Server training session		
6.6	WC	Check to see when next surgery is being held with Shelagh Williams (Child protection)		